

Complaints Procedure

As a member of Safeagent Exeter Property aims to provide the highest standard of service to all landlords and tenants. To ensure your interests are safeguarded we offer the following:

If you have a complaint please write in the first instance to Hannah Blackburn at 6 Montagu Close, Exeter, EX2 7FU or <u>mail@exeter-property.co.uk</u> We will acknowledge your complaint in writing within 3 days and investigate thoroughly and you will receive a reply within 15 working days.

If you are dissatisfied with the result of the in-house investigation you can refer the matter to The Property Ombudsman up to 12 months after our final offer letter:

The Property Ombudsman Milford House 43-55 Milford Street Salisbury Wiltshire SP1 2BP

Telephone: 01722 333306 Website: www.tpos.co.uk E-Mail: admin@tpos.co.uk

6 Montagu Close, Exeter, EX2 7FU

01392 462462 07815 898449 mail@exeter-property.co.uk www.exeter-property.co.uk